



## **VACANCY ANNOUNCEMENT No.2005/06/148**

1 June 2005

Post Title:	Programme Officer (Anti-Corruption)
Organization Unit:	UNDP/Programme Unit (Democratization and Civil Society Empowerment Unit {D&CSE})
Type of Contract:	Activities of Limited Duration (ALD) - International
Level:	A3/A 4
Duration:	Six Months (with possibility of extension)
Duty Station:	Kabul, Afghanistan
Number of Positions:	One (1)
Closing Date for applications:	21 June 2005
Availability:	No later than August 2005

### **UNDP Mission Statement**

UNDP is the UN's global development network, an organization advocating for change and connecting countries to knowledge, experience and resources to help people build a better life. UNDP is on the ground in 166 countries, working with national counterparts on their own solutions to global and national development challenges.

### **Background:**

Afghanistan is recovering from the devastation of 23 years of conflict. A key requirement for sound democratic governance to prevail is the independence and integrity of key institutions, such as the new parliament to be established, the judiciary, and the media and civil society. It also requires the promotion of transparent and accountable institutions with processes which are participatory in nature in determining their priorities, actions and achievement of results. The cornerstone of democratic governance is a clean, transparent, accountable and non-corrupt government.

The Government, along with a number of agencies, is examining approaches and strategies to fight corruption ranging from measures such as vigilance and prosecution, of those found to be guilty of violating the laws, to improve transparency and accountability in the use of government resources and to increase awareness amongst many others. Donor and UN agencies have underlined the importance of the government fighting corruption and the sound management of the large amounts of donor assistance invested in the country, particularly through the government budget. Corruption in Afghanistan is widespread, although not yet well organized, and the

importance of anti-corruption measures is well recognized amongst the various national and international stakeholders. It is therefore important that action be initiated as soon as possible to target the scope and nature of reforms, both geographically and programmatically, and to launch a holistic anti-corruption campaign that can be developed and implemented through a participatory approach engaging key national and international stakeholders at various levels but starting from small localized pilot awareness campaigns to see what does and what does not work.

The United Nations Development Programme (UNDP) fielded an Anti-corruption Needs Assessment Mission in March 2005 in response to a request by the Office of the President. The final needs assessment report has been submitted to the Government, key national and international stakeholders for review will be used as the basis for further discussions to determine and initiate priority actions. A draft concept note on anti-corruption is in the process of being developed by UNDP Democratization and Civil Society Empowerment Unit in consultation with the various national and international and national stakeholders.

### **Supervision:**

**Direct Supervision:** Senior Deputy Country Director (Programme)

**Content and methodology of supervision:** General Direction from the Senior Deputy Country Director (Programme) and routine feedback and supervision from the Assistant Country Director for Democratization and Civil Society Empowerment Unit (D&CSE Unit).

### **Work Relationships:**

The incumbent will:

- Work closely with the Senior International Programme Officer and the Programme Associate supporting anti-corruption initiatives;
- Coordinate programming activities and further strengthen relationships with the national and international stakeholders interested in the anti-corruption initiative including the General Administration of Anti-Bribery and Corruption, UNAMA, UNODC, ADB and others interested donors.

### **Duties and Responsibilities:**

In close consultation with the General Administration of Anti-Bribery and Corruption, UNAMA, UNODC and ADB as well as other interested national and international stakeholders, the incumbent will assist the DCS&E Unit in further developing the anti-corruption concept and concrete overall project activities on behalf of UNDP.

Specific duties and responsibilities entail:

- Establishing contacts with local Government institutions, UN agencies and other organizations (e.g. NGOs) active in the areas of anti-corruption;



- Assisting the UNDP Country Office in identifying and developing an anti-corruption project in consultation with the various national and international stakeholders based on past, ongoing and planned activities in this sector;
  - Providing background papers, briefing notes and concept notes to inform decisions on the efforts to fight corruption in Afghanistan;
  - Participating in meetings and ensure that plans, activities and resources are coordinated with all partners;
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- Assisting with the resource mobilization efforts for the anti-corruption project once it has been designed;
  - Assisting in all relevant activities to support efficiently the implementation of the anti-corruption activities agreed upon;
  - Providing advice and assistance in mainstreaming transparency and accountability measures in the on-going projects and new initiatives;
  - Providing advice and assistance in mainstreaming transparency and accountability measures in the various UNDP Country Office operations and activities;
  - Supporting the Senior International Programme Officer/Assistant Country Director in the process of coordinating UNDP's governance programme with Government and the assistance community;
  - Supporting other duties relevant to anti-corruption activities requested by the direct supervisor.
  - Training national programme officers, associates and assistants on day-to-day programme management as well as on the substances.

#### **Required Skills and Experience:**

- Master's degree in Public Administration, Development Studies, Law, International Relations or other relevant field;
- Five to ten years of relevant work experience in the field of governance, with a particular focus on transparency and accountability;
- Proven coordination and interpersonal skills;
- Knowledge of the UN system;
- The candidate should be highly motivated, willing to deal with physical and psychological hardship;
- Excellent knowledge of English; familiarity with the official languages of Afghanistan (Dari/Persian or Pashto) would be a distinct advantage.

#### **Information About Living Conditions at the Duty Station.**

Security concerns exist in Afghanistan, particularly outside Kabul. The situation in Kabul itself is relatively secure as the ISAF force there has largely stabilized conditions. Much of the country lacks electricity, running water and other modern amenities. The candidate should be aware of the traditional religious environment and anti-western sentiments still held by many people.



**Submission of Applications:**

Interested **International candidates** should submit their applications in writing (marked "Confidential" and clearly indicating on the sealed envelope the Vacancy Announcement number) to the Human Resources Officer, UNDP Afghanistan, Shah Mahmood Ghazi Watt Street, Kabul, Afghanistan or **email** their applications (**indicating on the subject line the VA number and the title of the post applied to**) to **vacancies.afghanistan@undp.org**

For more detailed information about the VA please visit our website **www.undp.org.af**

Please note that applications received after the closing date (**i.e. 21 June 2005** ) will not be given consideration. Only short-listed candidates will be contacted for interview.

**Please indicate your date of availability in your application**

**Internal Candidates are eligible to apply only if they have completed full tenure of their current agreement**

**Female Candidates are highly encouraged to apply**

